

Reference: FOI.ICB-2324/309

Subject: Continuing Healthcare team

I can confirm that the ICB does hold some of the information requested; please see responses below:

QUESTION	RESPONSE												
<p>For the CHC Team:</p> <p>a. The total number of staff in the CHC team.</p> <p>b. A breakdown of the CHC team staff, including the number of clinical staff, managers, administrative staff, and invoice validation staff.</p> <p>c. The name of the head of service for the CHC team, along with their contact details (email and phone number).</p> <p>d. The name and contact details (email and phone number) of the administrative staff responsible for CHC services.</p>	<p>The figures included below represent the whole time equivalent (wte) posts within the CHC team, which align with the categories requested.</p> <p>The data is not easily defined, as there are staff members that occupy more than one category, but for this purposes of this response they have only been counted once.</p> <p>For example, there are several “managers” that are clinical staff. There are “administrators” that are also “managers”.</p> <table border="1" data-bbox="1099 1046 1543 1329"> <thead> <tr> <th>Staff group</th> <th>WTE</th> </tr> </thead> <tbody> <tr> <td>Manager</td> <td>6.8</td> </tr> <tr> <td>Clinical</td> <td>48.1</td> </tr> <tr> <td>Administrators</td> <td>16.4</td> </tr> <tr> <td>Invoice reconciliation</td> <td>8.6</td> </tr> <tr> <td>Total</td> <td>79.9</td> </tr> </tbody> </table>	Staff group	WTE	Manager	6.8	Clinical	48.1	Administrators	16.4	Invoice reconciliation	8.6	Total	79.9
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	<p>Clinical CHC teams are overseen by the Head of Delivery and Quality – All Age Continuing Care and FNC.</p> <p>Business functions, including administrative CHC services, are overseen by the Head of Business – CNO and CMO.</p> <p>The team can be contacted by email on bnssg.chcteam@nhs.net or by telephone on 0117 900 2626.</p>
<p>For the Personal Health Budget (PHB) Team:</p> <p>a. The total number of staff in the PHB team.</p> <p>b. The name of the head of service for the PHB team, along with their contact details (email and phone number).</p> <p>c. The name and contact details (email and phone number) of the administrative staff responsible for PHB services.</p> <p>For Individualized Funding Care Staff:</p> <p>a. The total number of staff involved in providing individualized funding care.</p>	<p>The ICB does not have specific PHB or Individualised Funding teams within the Continuing Healthcare Team.</p>
<p>For the Safeguarding Team:</p> <p>a. The total number of staff in the Safeguarding team.</p>	<p>The ICB's Safeguarding Team totals 16.2 wte.</p>

<p>Additionally, we would like to request information regarding the finance staff responsible for overseeing the management of CHC, Children and Young People (CYP) services, and PHB.</p> <p>For the Finance Staff:</p> <ul style="list-style-type: none">a. The name of the finance staff responsible for overseeing CHC.b. The name of the finance staff responsible for overseeing CYP services.c. The name of the finance staff responsible for overseeing PHB.	<p>This is dealt with by various members of the finance team. The team can be reached on bnssg.managementaccounts@nhs.net</p>
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The information provided in this response is accurate as of 12 December 2023 and has been approved for release by Rosi Shepherd, Chief Nursing Officer for NHS Bristol, North Somerset and South Gloucestershire ICB.