

ICB Board: Action Log							
Action Log Ref.	Meeting Date	Meeting Agenda Item Ref.	Action Point	Owner	Timescale	Action Comments	Status
7	09-June-22 [ICB Shadow Board]	3	<u>Purpose and Aims of the new ICB</u> Create and circulate to the ICB Board descriptions of involvement of health & care professionals, VCSE and citizen voices.	Shane Devlin	Dec-22	SD confirmed that the action was being proactively considered across all three areas. The CNO and CMO were considering the involvement of health and care professionals. The involvement of the voluntary and community sector was being finalised. The lived experience voice into decision making had been discussed by the executive team. Further information would be presented to the ICB Board for discussion. The ICB has met with patient representatives and a proposal for working with people with lived experience would be drafted. The VCSE health and wellbeing alliance have produced a paper outlining how the ICB can work with this sector. The ICB would consider the paper and the impact of the proposals	Open
24	01-Sep-22	6.2	<u>Lessons Learnt from the Mass Vaccination Programme</u> Future proposals based on the approach to be approved by the ICB Board	David Jarrett	Dec-22	The Mass Vaccination team have been engaged in a number of programmes including COPD. Recommend Action Closed	Closed
28	06-Oct-22	6.1	<u>Winter Assurance Framework</u> System CEOs to discuss with their Chief People Officers the need to review workforce concerns in a different way	System CEOs	Dec-22	Recommend Action Closed	Closed
29	06-Oct-22	6.1	<u>Winter Assurance Framework</u> System CEOs to encourage their organisations to share data across the system	System CEOs	Ongoing	Recommend Action Closed	Closed
30	06-Oct-22	6.1	<u>Winter Assurance Framework</u> MS asked for additional information regarding mitigations developed through the scenario planning relating to Covid-19, flu and paediatrics	Lisa Manson	Dec-22	The Winter assurance framework is being used via the Winter Groups to ensure delivery of the additional capacity outlined in both the Winter Plan funding as well as delivery.	Open

31	06-Oct-22	6.1	<u>Winter Assurance Framework</u> MS asked whether the ICS escalation framework remained fit for purpose particularly around current investment	Lisa Manson	Dec-22	The OPEL framework actions have been refreshed and consideration of extraordinary actions can be taken in times surge.	Open
32	06-Oct-22	6.3	<u>Independent Advisory Group on Race Equality to the ICB</u> IAG Chair to be invited to attend ICB Board meetings	Jeff Farrar/ Sarah Carr	tbc	The position of Chair of the IAG is about to be advertised. Once established the relevevant invites will be issued Recommend Action Closed	Closed
33	06-Oct-22	6.3	<u>Independent Advisory Group on Race Equality to the ICB</u> JF to check that the IAG was not duplication of work already happening	Jeff Farrar	Dec-22	The Chair has checked with the BCC covid group and the BNSSG system equality group to ensure duplication of effort is minimised Recommend Action Closed	Closed
34	06-Oct-22	6.3	<u>Independent Advisory Group on Race Equality to the ICB</u> Remuneration options for the IAG members to be considered	Jeff Farrar/ Sarah Carr	Dec-22	Once the Chair is appointed the rates for out of pocket expenses will be agreed Recommend Action Closed	Closed
35	06-Oct-22	6.3	<u>Independent Advisory Group on Race Equality to the ICB</u> RS requested that consideration be given to childcare needs to ensure that women with children were able to attend	Jeff Farrar	Dec-22	This will be conisded once the IAG is formed Recommend Action Closed	Closed
36	06-Oct-22	7.1	<u>Outcomes, Performance and Quality Committee</u> Clarity to be provided on how the decisions made regarding discharge to assess plans would be made and communicated to GPs	Joanne Medhurst	Dec-22		Open
37	06-Oct-22	7.2	<u>People Committee</u> JCh and SC to review the timings of the minute approval and approved minutes to be sent to the ICB Board members	Jaya Chakrabarti/ Sarah Carr	Nov-22	In Progress	Open
38	06-Oct-22	8.1	<u>Finance, Estates and Digital Committee</u> JF and Committee Chairs to further discuss co-ordination between Committees	JF/Committee Chairs	Ongoing		Open

43	06-Oct-22	11	<u>Questions from Members of the Public</u> Questions to be responded to outside of the meeting and the questions and responses to be included in the minutes as a post meeting note	Sarah Carr	Dec-22	Responses have been sent to the members of the public and the responses have been included in the October meeting minutes. Recommend action closed. Recommend Action Closed	Closed
44	01-Dec-22	6.2	<u>NHSEI Operating Framework, ICB MoU and NHSE Enforcement Guidance</u> Consideration to be given to the role of the OPQ Committee in terms of the MoU	Lisa Manson/ Rosi Shepherd	Apr-23	Worked examples to be developed at next HCPL workshop on 7 March 2023	Open
45	01-Dec-22	6.2	<u>NHSEI Operating Framework, ICB MoU and NHSE Enforcement Guidance</u> Live examples and case studies of how the MoU would work in practice to be developed	Lisa Manson/ Rosi Shepherd	Apr-23	As Above	Open
46	01-Dec-22	6.3	<u>Draft BNSSG Decision Making Framework</u> ST to respond to the query raised by ED around Committee sponsoring initiatives	Sarah Truelove	Jan-23		Open
47	01-Dec-22	6.3	<u>Draft BNSSG Decision Making Framework</u> Consideration to be given to Healthwatch attending the Health and Care Improvement Groups	Sarah Truelove	Jan-23		Open
48	01-Dec-22	6.3	<u>Draft BNSSG Decision Making Framework</u> Terms of reference of the Health and Care Improvement Groups to be updated to include a partner SIRO	Sarah Truelove	Jan-23		Open
49	01-Dec-22	6.4	<u>Delegation of Decision Making for Winter Expenditure</u> Monitoring information for the discharge fund to be a simple one page report	Lisa Manson	Ongoing	National Template has been developed and been submitted in line with National time lines. An impact statement is being developed.	Open
50	01-Dec-22	7.1	<u>Outcomes, Performance and Quality Committee</u> Home First Project Initiation Document to be circulated to the ICB Board	Lisa Manson	Jan-23	Circulated Recommend Action Closed	Open
51	01-Dec-22	7.3	<u>Finance, Estates and Digital Committee</u> ICB Executive Team to consider whether the Sub Committees need a sub-structure to support joint delivery	ICB Exec Team	Feb-23	The Decision Making Framework sets out the Service Improvement Groups which will be having the discussions that feed into the Committees.	Open
52	01-Dec-22	9	<u>Questions from Members of the Public</u> ST to put Brian Blestowe in touch with the Green Plan lead	Sarah Truelove	Jan-23	Sarah has been in touch with Brian and he has responded. Recommmend action closed.	Closed