

| ICB Board: Action Log | | | | | | | |
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| Action Log Ref. | Meeting Date | Meeting Agenda Item Ref. | Action Point | Owner | Timescale | Action Comments | Status |
| 7 | 09-June-22 [ICB Shadow Board] | 3 | <u>Purpose and Aims of the new ICB</u> Create and circulate to the ICB Board descriptions of involvement of health & care professionals, VCSE and citizen voices. | Shane Devlin | Sep-22 | ICS Development Team to support | Open |
| 9 | 09-June-22 [ICB Shadow Board] | 5 | <u>ICB Board Members Roles and Responsibilities</u> Meet with all non-executive directors on committee membership and priorities, plus involvement of H&C professions, VCSE and Citizens at committee level | Jeff Farrar | Jul-22 | Regular meetings arranged with ICB NEDS. Discussions held regarding committee membership etc. recommend action closed | Closed |
| 10 | 09-June-22 [ICB Shadow Board] | 5 | <u>ICB Board Members Roles and Responsibilities</u> Confirm and send diary markers for all ICB Committees | ICB Board Secretariat | Jul-22 | Meeting dates circulated recommend action closed | Closed |
| 12 | 09-June-22 [ICB Shadow Board] | 7 | <u>Inaugural ICB Board Meeting and Future Meeting Schedule</u> Consider platform for ICB Board members to network outside of meetings i.e. Board Pack or NHS Futures functions. | ICB Board Secretariat | Jul-22 | Diligent Board Portal in place and email arrangements established Recommend action closed | Closed |
| 15 | 01-July-22 | 4.3 | <u>Scheme of reservation and Delegation and Functions and Decisions Map</u> Mental Health Collaborative to be included on the Functions and Decisions Map | Sarah Truelove/ Sarah Weston | Jul-22 | Functions and decisions map updated and new version placed on website recommend closed | Closed |
| 18 | 01-July-22 | 5.1 | <u>Operational Plan and Budget 2022/23</u> How the patient voice could be heard at the ICB Board to be considered further | Jeff Farrar | Sep-22 | | Open |

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| 19 | 01-July-22 | 5.1 | <u>Operational Plan and Budget 2022/23</u> Outcomes of the AWP work programmes; perfect month and specialist housing workers, to be presented to the ICB Board | Dominic Hardisty | Sep-22 | Item has been added to the forward planner for the December meeting. Recommend action closed. | Closed |
| 21 | 01-July-22 | 6.1 | <u>Single Oversight Framework and Scorecard</u> After discussing the local strategic priorities, it was agreed that JF would feedback to NHSEI that the local priorities would be based on the Health and Care Strategy as well as the outcomes from local engagement work | Jeff Farrar | Sep-22 | Completed. Recommend action closed. | Closed |
| 22 | 01-July-22 | 7.2 | <u>Standing Items for Future Meetings</u> JM to discuss with SD how key clinical messages can be raised through the CEO briefing item | Joanne Medhurst | Sep-22 | CMO to develop separate communications for clinical issues. Recommend action closed. | Closed |
| 23 | 01-Sep-22 | 5 | <u>Chief Executive Officer's Report</u> SD to share the dates and times of public engagement events with the ICB Board members | Shane Devlin | Oct-22 | Communications team asked to share the dates. Consultation period has ended. Recommend action closed. | Closed |
| 24 | 01-Sep-22 | 6.2 | <u>Lessons Learnt from the Mass Vaccination Programme</u> Future proposals based on the approach to be approved by the ICB Board | TBC (Dependent on final proposal) | Dec-22 | | Open |
| 25 | 01-Sep-22 | 6.2 | <u>Lessons Learnt from the Mass Vaccination Programme</u> DJ to discuss the heart health proposal with the CVD Board | David Jarrett | Oct-22 | Completed. Meeting arranged between CVD Board and mass vaccination team for 28th September. Recommend action closed. | Closed |
| 26 | 01-Sep-22 | 7.1 | <u>Performance Framework and Reporting</u> Winter Planning Board Assurance Framework to be presented to the ICB Board in October | Lisa Manson | Oct-22 | Included on the agenda for the October meeting. Recommend action closed | Closed |
| 27 | 01-Sep-22 | 12 | <u>Questions from Members of the Public</u> Response to be sent to Member of the Public who asked whether the ICB Green Plan had been published. To include details of how comments on the plan can be provided | Sarah Carr | Oct-22 | Response has been sent. Recommend action closed. | Closed |