## BNSSG CCG Primary Care Commissioning Committee (open session) - Action Log

Bristol, North Somerset and South Gloucestershire Clinical Commissioning Group

| Meeting Date & Item<br>No. | Ref. | Action Point                                                                                                                                                    | Owner        | Timescale | Update/Comments                                                                             | Status             |
|----------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|---------------------------------------------------------------------------------------------|--------------------|
| 25-Apr-2018<br>Item 2      | 01   | Declarations of Interest<br>Sarah Carr to check if all members of the committee have<br>completed their declaration of interest.                                | Sarah Carr   | 30-May-18 | The register has been checked and members have been reminded to complete declaration forms. | Recommend<br>Close |
| 25-Apr-2018<br>Item 2      | 02   | Declarations of Interest<br>Robyn Smith to bring a subset of the declarations of interest<br>register to all future meetings to include committee members only. | Robyn Smith  | 30-May-18 | Register included for item 2 of the agenda.                                                 | Recommend<br>Close |
| 25-Apr-2018<br>Item 8      | 07   | Primary Care Quality Development Report<br>Anne Morris to bring the quality metrics back to the committee in<br>June.                                           | Anne Morris  | 26-Jun-18 | Report to June PCCC. Quarterly updates to be provided going forward.                        | Recommend<br>Close |
| 25-Apr-2018<br>Item 9      | 08   | <u>GP Forward View (GPFV)</u><br>Jenny Bowker to arrange a workshop session on primary care<br>more broadly.                                                    | Jenny Bowker | 26-Jun-18 | Suggested workforce session for July agenda.                                                | Recommend<br>Close |
| 30-May-2018<br>Item 7      | 09   | Primary Care Quality Report<br>Nikki Holmes to contact Anne Morris with some other suggestions<br>of CCGs in terms of contacting them to look at best practice. | Nikki Holmes | 26-Jun-18 | NH is seeking other examples.                                                               | Open               |

