

# BNSSG Primary Care Commissioning Committee (PCCC)

Date: 27<sup>th</sup> October 2020

Time: 9.00am – 10:20am

Location: Meeting to be held virtually, please email [bnssg.corporate@nhs.net](mailto:bnssg.corporate@nhs.net) if you would like to attend.

## Agenda

			Exec Lead / Presenter	Papers
1	9:00	Apologies for Absence	Chair	Verbal
2		Declarations of Interest <i>To consider declarations of interests and any conflicts of interest arising from this agenda</i>	Chair	Attached
3	9:05	Minutes of the Previous Meeting 29 <sup>th</sup> September 2020	Chair	Attached
4		Actions Arising from Previous Meetings	Chair	Attached
5	9:10	Terms of Reference Review <i>To approve the amendments and nominate a vice chair</i>	Chair	Attached
		<b>Strategy</b>		
6	9:20	Stafford Branch Closure <i>To approve the branch closure application</i>	David Moss/ Clare McInerney	Attached
7	9:35	Influenza Update <i>To provide an update</i>	Debbie Campbell	Attached
8	9:50	6 Monthly Report for Governing Body <i>To recommend the update to Governing Body</i>	Jenny Bowker/ David Moss	Attached
9		Item deferred		
10	10:00	Questions from the Public – previously notified to the Chair	Chair	Verbal
11	10:05	Committee Effectiveness Review Did the meeting run to time?	Chair	Verbal



			Exec Lead / Presenter	Papers
		<p>Did the right people attend?</p> <p>Were action items assigned where appropriate to the right people</p> <p>Were all items given sufficient time to discuss</p> <p>Were all members able to contribute</p> <p>Has the meetings business contributed to the organisation's aims and objectives in terms of:</p> <ul style="list-style-type: none"> <li>• Strategy</li> <li>• Planning</li> <li>• Governance</li> </ul> <p>Were any of the items inappropriate for this committee</p> <p>Did the meeting receive the administrative support that it needed?</p>		
<b>12</b>	10:10	Any Other Business	Chair	
		<p><b>Date of Next Meeting:</b> Tuesday 24<sup>th</sup> November 2020</p>		
<p><b>Motion to Exclude Public and Press</b></p> <p>That representatives of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest, Section 1 (2), Public Bodies (Admission to Meetings) Act 1960.</p>				

