

## BNSSG CCG Primary Care Commissioning Committee (open session) - Action Log May 2021

Meeting Date & Item No.	Ref.	Action Point	Owner	Timescale	Update/Comments	Status
31-Mar-20 Item 6	164	<u>Budget setting 2020/21</u> Discussions to continue with NHEI regarding the population distance to target funding received and how this disadvantages primary care	Jon Lund	Oct-21	Data became available in mid July, request deadline for paper is extended to September 2020. Discussions are currently on hold due to covid-19. Funding has been provided to cover the underlying deficit. Deadline extended to January 2020. <b>Deadline extension to June 2021 agreed at January Committee</b>  <b>Request a further extension to October 2021.</b> Informal discussions are underway with regional primary care finance team and Regional DoFs regarding overall ICS finance framework. In year funding secured due to temporary Covid finance regime therefore funding risk is low. Further guidance awaited on Primary Care DES allocations eg. Investment & Impact Fund. Also, no national finance decisions yet on when NHS will transition back to BAU funding regime, or whether the allocations will change upon transition to ICS. It is not an appropriate time to escalate formally to NHS England.	open
26-Jan-21	238	<u>Primary Care Quality Report</u> detail on PCN and quality links including quality champions to be included in future reports	Jacci Yuill	Mar-21	Revised report to be presented at the May meeting. The action was closed.	closed
30-Mar-21	245	<u>Primary Care Quality Report</u> Report to contain further detail on the themes for improvement for the practices rated red on the dashboard	Rosi Shepherd/ Michael Richardson	May-21	Dashboard with resilience and quality dashboards will be presented in April for the first time and so at the moment the quality section doesn't include the themes so this will need to come at a later date-planning quarterly for the dashboard spotlight. Revised report to be presented at the May meeting. This action was closed.	closed
27-Apr-21	246	<u>Annual Review of Committee Terms of Reference</u> ToR to be updated to include Geeta Iyer in membership	Sarah Carr	Jul-21	Terms of reference to be updated and circulated to committee with addition of nomination of a health inequalities champion. Updates agreed by the Committee. Recommend action closed.	closed

27-Apr-21	248	<u>Committee Effectiveness Review</u> Survey results to be reviewed re participation and a further update to be presented to the committee	Sarah Talbot-Williams/ Sarah Carr	Jul-21	The agenda has been amended to focus on decision and discussion to enable more constructive challenge. A member of the Committee will provide feedback at the end of the meeting for the Committee Review. With these changes, recommend the action is closed.	closed
27-Apr-21	251	<u>Primary Care Covid-19 Response and Recovery Update</u> targeting returning students re 2nd dose vaccinations and overseas students to be raised with Mass Vacs Programme Board	Lisa Manson	May-21	Discussions are underway with UWE and UoB, to ensure all students are offered a vaccine in line with their cohort. Work is ongoing to ensure that the vaccines are matched for students. This action was closed.	closed
27-Apr-21	256	<u>Primary Care Quality Assurance Process and Quality Escalation Plan</u> Engagement process with GP practices to be developed and implemented	Mike Richardson/ Jacci Yuill	May-21	Meeting arranged; GP Quality Lead for primary care, and Primary Care Clinical Development Lead to agree an engagement process and communication strategy. Workshop being arranged to review what Quality Looks like in Primary Care. An update was included within the quality report. The action was closed.	closed
25-May-21	259	<u>Community Phelbotomy LES</u> Volume and activity to be monitored so that a decision on activity based on block contract can be undertaken at the next meeting	Geeta Iyer	Jul-21	Community phelbotomy added to the forward agenda for September. Recommend action closed.	closed
25-May-21	260	<u>Primary Care Network Update</u> Seminar session on PCN and Locality workforce and organisational development plans to be considered	David Jarrett /Jenny Bowker	Jun-21	Seminar session undertaken as part of the June meeting. Recommend action closed	closed
25-May-21	261	<u>Primary Care Quality Report</u> MR to discuss the themes between Datix and complaints data with the Customer Services team	Michael Richardson	Jul-21	Weekly clinical review meetings now established with customer services team where incident data and complaint themes are triangulated. Recommend action closed.	closed
25-May-21	262	<u>Primary Care Quality Report</u> Further update to be provided on the progress of an electronic record across the system to support timely hospital discharges	Rosi Shepherd/ Jacci Yuill	Jul-21	Connecting Care is the default system for giving a system wide view of patient correspondance including discharge summaries and clinic letters and also for delivery of these electronic documents from acute trusts to primary care. UHBW uses it for all documents and NBT is moving onto it and will move its discharge summaries onto this platform.  There are no plans for a single electronic record as the primary system across all organisations, the requirements of each sector are quite different and there is not a single system that will do everything.	open