

ICB Board: Action Log							
Action Log Ref.	Meeting Date	Meeting Agenda Item Ref.	Action Point	Owner	Timescale	Action Comments	Status
1	03-May-22 [CCG GB]	8	<u>Draft Digital Strategy</u> public health to be involved in programme	Deborah El-Sayed	Jun-22		Open
2	07-Jun-22 [CCG GB]	8	<u>Asylum Seeker Hotels</u> RS to ask whether BNSSG patients can benefit from the Bath language school offer of English lessons for residents	Rosi Shepherd	Jun-22		Open
3	07-Jun-22 [CCG GB]	9	<u>2022/23 Operational Plan Update</u> SD to share the letter sent by Trust Chairs with the Governing Body	Shane Devlin	Jun-22		Open
4	07-Jun-22 [CCG GB]	6.2	<u>SEND Action Plan Delivery</u> Any comments on the SEND review consultation to be sent to Lisa Manson or Mark Hemmings	All Governing Body members	Jun-22	Any comments have been received. Recommend action closed.	Closed
5	07-Jun-22 [CCG GB]	8.1	<u>BNSSG Quality and Performance Report</u> Update to be provided on why inpatient falls screening was decreasing	Rosi Shepherd	Jun-22		Open
6	09-June-22 [ICB Shadow Board]	3	<u>Purpose and Aims of the new ICB</u> Consider internal and external messaging on the ICB establishment – noting the audiences of our citizen and health and care staff, and the channel of the locality partnerships for key messaging.	Shane Devlin	Jul-22		Open
7	09-June-22 [ICB Shadow Board]	3	<u>Purpose and Aims of the new ICB</u> Create and circulate to the ICB Board descriptions of involvement of health & care professionals, VCSE and citizen voices.	Shane Devlin	Sep-22	ICS Development Team to support	Open

8	09-June-22 [ICB Shadow Board]	5	<u>ICB Board Members Roles and Responsibilities</u> Review TOR for Outcomes, Quality and Performance Committee and ensure reference to EPRR	Ellen Donovan	Jul-22	Line added to ToR: • Scrutinise robustness of arrangements, compliance with and monitor delivery of the ICB key statutory requirements relevant to outcomes, quality and performance including Emergency Preparedness, Resilience and Response Recommend action closed	Closed
9	09-June-22 [ICB Shadow Board]	5	<u>ICB Board Members Roles and Responsibilities</u> Meet with all non-executive directors on committee membership and priorities, plus involvement of H&C professions, VCSE and Citizens at committee level	Jeff Farrar	Jul-22		Open
10	09-June-22 [ICB Shadow Board]	5	<u>ICB Board Members Roles and Responsibilities</u> Confirm and send diary markers for all ICB Committees	ICB Board Secretariat	Jul-22	In progress via CCG Executive Leads support teams.	Open
11	09-June-22 [ICB Shadow Board]	7	<u>Inaugral ICB Board Meeting and Future Meeting Schedule</u> Consider options for future Board meetings (September onwards) to be hosted in localities – offering 15 minutes at the start of the meeting to receive feedback from locality host partners. Need to ensure venues are fully accessible and have sufficient capacity for the Board plus members of the public for the open session	ICB Board Secretariat	Sep-22	ICB Board Standard Agenda drafted with the option for the ICB Board to be addressed by the host Locality Partnership.	Open
12	09-June-22 [ICB Shadow Board]	7	<u>Inaugral ICB Board Meeting and Future Meeting Schedule</u> Consider platform for ICB Board members to network outside of meetings i.e. Board Pack or NHS Futures functions.	ICB Board Secretariat	Jul-22	MS Teams Channel is likely to be the most practicable option in the short term. For those ICB Board members that don't have an NHS.net email address, existing emails can be accredited to permit access to the MS Teams Channel if the ICB Board would like to progress this.	Open